



CAREERSOURCE CITRUS LEVY MARION Career Center Committee

MINUTES

DATE: February 5, 2026
PLACE: 2703 NE 14th Street, Ocala, FL 34470
TIME: 9:30 a.m.

MEMBERS PRESENT

Andy Starling
Arno Proctor
Charles Harris
Equilla Wheeler
Jorge Martinez

MEMBERS ABSENT

Angela Juaristic
David Benthusen
Jennifer Roach
Pat Reddish
Steven Weinstein
Tamara Boyle

OTHER ATTENDEES

Rusty Skinner, CSCLM
Dale French, CSCLM
Cory Weaver, CSCLM
Chris Wilkinson, CSCLM
Sandy Crawford, CSCLM

Melissa Saco, CSCLM
Steven Litzinger, CSCLM
Cira Schnettler, CSCLM
Kristen Barry, One Stop Operator

CALL TO ORDER

The meeting was called to order by Charles Harris, Chair at 9:31 a.m.

ROLL CALL

Cira Schnettler called roll and a quorum was declared present.

APPROVAL OF MINUTES

Jorge Martinez made a motion to approve the October 30, 2025, minutes. Andy Starling seconded the motion. Motion carried.

DISCUSSION ITEMS

State Update

Rusty Skinner's updated the committee on the following items:

- CareerSource Florida was receptive to our response on areas of focus for the PIP.
- TEN 10-23, Change 1 delays requirements that Wagner Peyser specific services be managed by State staff only. This would be a monumental change to how we currently handle our business outreach through our business services team. We will

be looking at beginning to implement the upcoming requirement as we begin planning for the upcoming program year. This committee will be kept updated as changes are implemented by the State and how we will propose implementation.

- CareerSource Florida will continue to move toward performance driven letter grade metrics with a focus on apprenticeship and enrollment. To meet these new standards, we will look at restructuring towards a more workforce development and training approach versus a job placement approach. We will be discussing different strategies for receiving registration and placement data at hiring events and job fairs. We will work to bring a more concrete plan to the next round of meetings.
 - Charles Harris asked two questions.
 - Do we anticipate business confidence and buy-in?
 - Rusty Skinner explained that our economic development partners will be essential in the remarketing of our approach to services. We will be meeting with all three counties' EDC representatives. We will be reaching out to our existing employers that have relied on us for hosting their hiring events and offering the best services that will fit their workforce needs.
 - Will the Strategic Plan need to be revised?
 - Rusty Skinner stated that we will evaluate if the current goals are still valid and we are only changing the approach on how we administer services.
- The Workforce Pell Grant is a new stream of funding that will enhance our ability to provide increased levels of training services.

Workforce Issues that are Important to Our Community

This committee did not have any comments.

PUBLIC COMMENT

None

ACTION ITEMS

None

PROJECT UPDATES

Grant Updates

Sandra Crawford provided an overview of the success of the Broadband grant.

Event Report

Melissa Saco highlighted items from the Event Report. There has been an increase in attendees at events. The business services team will be adjusting their methods to better track performance metrics. She shared a success story from a recent Veterans job fair.

Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. Program usage continues to grow. The link to the Metrix program can be found on the CLM website.

Talent Center

Chris Wilkinson reviewed the report provided in the packet.

Center Traffic

Chris Wilkinson noted traffic was steady in the centers. There has been a significant increase in online traffic and the numbers are projected to exceed traffic from last year.

Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be high with a good score of 67.
- Business Services' scores are excellent.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

MATTERS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:02 a.m.

APPROVED: _____