



**CAREERSOURCE CITRUS LEVY MARION**  
**Career Center Committee**

**MINUTES**

DATE: February 5, 2026  
PLACE: 2703 NE 14<sup>th</sup> Street, Ocala, FL 34470  
TIME: 9:30 a.m.

**MEMBERS PRESENT**

Andy Starling  
Arno Proctor  
Charles Harris  
Equilla Wheeler  
Jorge Martinez

**MEMBERS ABSENT**

Angela Juaristic  
David Benthussen  
Jennifer Roach  
Pat Reddish  
Steven Weinstein  
Tamara Boyle

**OTHER ATTENDEES**

Rusty Skinner, CSCLM  
Dale French, CSCLM  
Cory Weaver, CSCLM  
Chris Wilkinson, CSCLM  
Sandy Crawford, CSCLM

Melissa Saco, CSCLM  
Steven Litzinger, CSCLM  
Cira Schnettler, CSCLM  
Kristen Barry, One Stop Operator

**CALL TO ORDER**

The meeting was called to order by Charles Harris, Chair at 9:31 a.m.

**ROLL CALL**

Cira Schnettler called roll and a quorum was declared present.

**APPROVAL OF MINUTES**

Jorge Martinez made a motion to approve the October 30, 2025, minutes. Andy Starling seconded the motion. Motion carried.

**DISCUSSION ITEMS**

**State Update**

Rusty Skinner's updated the committee on the following items:

- CareerSource Florida was receptive to our response on areas of focus for the PIP.
- TEN 10-23, Change 1 delays requirements that Wagner Peyser specific services be managed by State staff only. This would be a monumental change to how we currently handle our business outreach through our business services team. We will

be looking at beginning to implement the upcoming requirement as we begin planning for the upcoming program year. This committee will be kept updated as changes are implemented by the State and how we will propose implementation.

- CareerSource Florida will continue to move toward performance driven letter grade metrics with a focus on apprenticeship and enrollment. To meet these new standards, we will look at restructuring towards a more workforce development and training approach versus a job placement approach. We will be discussing different strategies for receiving registration and placement data at hiring events and job fairs. We will work to bring a more concrete plan to the next round of meetings.
  - Charles Harris asked two questions.
    - Do we anticipate business confidence and buy-in?
      - Rusty Skinner explained that our economic development partners will be essential in the remarketing of our approach to services. We will be meeting with all three counties' EDC representatives. We will be reaching out to our existing employers that have relied on us for hosting their hiring events and offering the best services that will fit their workforce needs.
    - Will the Strategic Plan need to be revised?
      - Rusty Skinner stated that we will evaluate if the current goals are still valid and we are only changing the approach on how we administer services.
- The Workforce Pell Grant is a new stream of funding that will enhance our ability to provide increased levels of training services.

#### Workforce Issues that are Important to Our Community

This committee did not have any comments.

#### **PUBLIC COMMENT**

None

#### **ACTION ITEMS**

None

#### **PROJECT UPDATES**

##### Grant Updates

Sandra Crawford provided an overview of the success of the Broadband grant.

##### Event Report

Melissa Saco highlighted items from the Event Report. There has been an increase in attendees at events. The business services team will be adjusting their methods to better track performance metrics. She shared a success story from a recent Veterans job fair.

##### Metrix Online Learning

Cory Weaver shared details from the report, noting the most popular pathways and courses. Program usage continues to grow. The link to the Metrix program can be found on the CLM website.

##### Talent Center

Chris Wilkinson reviewed the report provided in the packet.

#### Center Traffic

Chris Wilkinson noted traffic was steady in the centers. There has been a significant increase in online traffic and the numbers are projected to exceed traffic from last year.

#### Net Promoter

Steven Litzinger reviewed the Net Promoter Survey Results. Overall, we are providing excellent customer service.

- Job seeker satisfaction continues to be high with a good score of 67.
- Business Services' scores are excellent.
- Talent Center continues to have a prominent level of customer service satisfaction.

Steven Litzinger explained that the survey comments are available upon request. The comments really present a more detailed picture of the high level of customer service the staff provide.

#### **MATTERS FROM THE FLOOR**

None

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:02 a.m.

**APPROVED:**\_\_\_\_\_